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## **Canford Packaging Waste and Recycling Policy**

## **Objective**

To ensure that the Company fulfils its obligations under Packaging & Packaging Waste Directive (94/62/EC – "The Packaging Directive" through the UK Packaging (Essential Requirements) Regulations 2003 (SI 2003 No 1941) as amended by Regulations SI 2004 No 1188, SI 2006 No 1492, SI 2009 No 1504 and SI 2013 No 2212.

To ensure that the Company fulfils its aims under its Environment Policy.

To ensure that all employees understand the need to conserve resources.

## **Procedure**

All packaging must fulfil the Essential Requirements and the Heavy Metal concentration limits laid down in the legislation.

Packaging must be minimally subject to safety, hygiene and acceptance for the packed product and for the consumer.

Noxious or hazardous substances in packaging must be minimised in emissions, ash or leachate from incineration or landfill.

All packaging must be recoverable through at least one of the following processes, material recycling, incineration with energy recovery, composting or biodegradation.

Aggregate heavy metal limits apply to cadmium, mercury, lead and hexavalent chromium. The total by weight should not exceed the limits identified in the legislation.

All packaging will initially be recovered by re-use as a primary objective, or by recycling as a second choice. Department Managers are responsible for the collection and recycling of packaging materials on their departments. The Warehouse Manager will be responsible for either re-use or collection and bailing to be sent to a recycling agent.

Although the Company does not fall within the parameters of the legislation it will at all times operate as if it did.

All employees will be informed at induction of the Company's Environmental Policy and the need to conserve resources.

Signed on behalf of Canford Audio Limited

Alan Wilson,

Chief Executive Officer

July 2022